



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Office of Airport Planning  
and Programming

800 Independence Ave., SW  
Washington, DC 20591

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February 2006

Dear On Demand Operator:

The Federal Aviation Administration has arranged for its annual Airport Activity Survey to be conducted by L-3 Titan Group. Data collected in this survey will be used to allocate Airport Improvement Program (AIP) funds to eligible airports. Your participation in this survey is critical to small airports that rely, in part, on these data to qualify for AIP funds.

The enclosed survey form (FAA Form 1800-31) requests data for the 12-month period January 1 through December 31, 2005. The revenue passenger enplanement data requested on the enclosed form should only include those enplanements not reported to the Office of Airline Information on the T-100 form. See the back of the enclosed survey for a detailed explanation of how it should be completed. A sample of a completed form is on the back of this letter.

Submission of these data is voluntary. Your cooperation in completing this survey and returning it by April 28, 2006 is important to the airports you serve.

Sincerely,

Benito DeLeon  
Deputy Director  
Office of Airport Planning and Programming

Enclosure